Tenants are advised to use recycling containers for separating their recyclable material and garbage. Tenants may use their own recycling containers, or purchase them directly through city carting by contacting (203) 416-5483. The following is a guide for recycling paper.

<table>
<thead>
<tr>
<th>ACCEPTABLE</th>
<th>NOT ACCEPTABLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adding Machine Tape</td>
<td>Adhesive Labels</td>
</tr>
<tr>
<td>Bond</td>
<td>Carbon Paper</td>
</tr>
<tr>
<td>Booklets</td>
<td>Cups and Plates</td>
</tr>
<tr>
<td>Brown Bags</td>
<td>Foils</td>
</tr>
<tr>
<td>Coated (glossy) Paper</td>
<td>Hardcover Books</td>
</tr>
<tr>
<td>Computer paper - Greenbar/Bluebar/Laser</td>
<td>Plastic Binders</td>
</tr>
<tr>
<td>Copier Paper</td>
<td>Plastic Folders</td>
</tr>
<tr>
<td>Envelopes (with/without windows)</td>
<td>Restroom Paper</td>
</tr>
<tr>
<td>Fax Paper</td>
<td>Tape (adhesive)</td>
</tr>
<tr>
<td>Folders (manila, colored, coated)</td>
<td></td>
</tr>
<tr>
<td>Letterheads</td>
<td></td>
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<tr>
<td>Lined Paper (pads and loose-leaf)</td>
<td></td>
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<tr>
<td>Magazines</td>
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<tr>
<td>Memo Pads</td>
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<tr>
<td>NCR Paper</td>
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<tr>
<td>Newspaper</td>
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<tr>
<td>Phone Books</td>
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<tr>
<td>Post-It Notes</td>
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<tr>
<td>Stationery</td>
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<tr>
<td>Tabulating and Time Cards</td>
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<tr>
<td>Trade Publications</td>
<td></td>
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<tr>
<td>Typewriter paper</td>
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</tbody>
</table>

For a more comprehensive packet on Recycling at Merrit 7 please visit the Merritt 7 website at www.merritt7.com under the tenant resource tab.
Single Stream Recycling Guidelines

**PAPER**
- All Boxes
- Milk Cartons
- Drink Boxes
- Blue print
- Books (Paperback & Hardback)
- Brown Paper Bags
- Corrugated Cardboard
- Egg Cartons (Paper & Styrofoam)
- File Folders
- Food-to-go Containers
- Frozen Food, Ice Cream & Juice Containers
- Kraft Envelopes (Orange, Brown, Yellow)
- Opened Mail & Greeting Cards
- Magazines & Brochures
- Newspapers & Inserts
- Phone Books
- Pizza Boxes
- Shredded Paper
- Stickers & Address Label sheets
- Sticky Notes & Index Cards
- White or Pastel Office Paper

**PLASTIC**
- Bags
- Bottles
- Boxes
- Buckets & Tubs
- G-Rack Hangers
- Caps
- CDs
- Jugs
- Lids
- Plastics numbered 1-7
- Rigid Plastics (ex, Little Tikes Toys)
- Styrofoam (Plastic #6)
- Trays and Crates
- Tubs

**GLASS**
- Bottles
- Drinking Cups
- Jars
- Mirrors
- Plates & Vases
- Pyrex
- Window Panels
- Ceramics

**DO NOT PLACE THE FOLLOWING ITEMS INTO THE RECYCLING BIN:**
- ANYTHING that will not fit into the bin
- NO Batteries
- NO Hazardous Material
- NO Food Waste
- NO Clothing
- NO Construction Debris
- NO Leaves
- NO Light Bulbs
- NO Major Appliances
- NO Trash
- NO Tile
- NO Tires
- NO Wood
- NO Motor Oil Bottles
- NO Hazardous Chemical Containers
- NO Medication / Medicine Bottles
- NO Medical Waste
- NO Ink / Laser Cartridges

**ADVANTAGES OF SINGLE STREAM:**
- Easier, Less Trash
- No More Sorting & Separating
- Collect all recyclables in ONE large bin
- Once-a-week pick-up, No More dragging the blue bin to the curb
- Expanded list of recycled items
- Increased rates of materials recycled / diverted from landfills

**ALL RECYCLABLES, ONE CART**
There is no need for separation with the cart system you can put it
“All-In-One-Cart”